

## **Direct Services Counselor**

### **Responsibilities:**

- Provide individual and group counseling for victims and families impacted by crime.
- Maintain a minimum caseload of 25 individual clients.
- Provide counseling services at schools within the community.
- Maintain and update active case files including timely creation of electronic case notes.
- Facilitate or co-facilitate support groups.
- Provide ongoing services to clients such as crisis intervention, hospital, police, and court accompaniment, and advocacy services.
- Participate in weekly group supervision and bi-weekly individual supervision.
- Assist in responding to 24-hour hotline coverage occasionally throughout the year.

### **Qualifications:**

- **Master's degree in counseling, human services, social work, or other related field is preferred.**
- Previous experience (internship or work experience) providing direct counseling services, preferably to victims of trauma.
- Bi-lingual in English and Spanish, preferred.
- Specific training and skills to provide clients with crisis intervention and support.
- Exhibits compassion and an understanding of the impacts of violence on individuals.
- Demonstrated ability to create and maintain collaborative professional relationships with coworkers, key stakeholders, and outside entities.
- Valid driver's license.

**\*Successful applicants must be able to provide current Pennsylvania State Police Criminal Clearance, FBI Criminal Clearance/Fingerprinting, and Child Abuse History Clearance.**

**\*\* RESUMES WITHOUT A COVER LETTER WILL NOT BE CONSIDERED \*\***

Job Type: Full-time

Salary: \$32,000.00 /year

Education:

- Master's (Preferred)

License:

- Child Abuse Clearance (Preferred)

Language:

- English (Preferred)
- Spanish (Preferred)