

Outreach Educator

Description:

Motivated individual needed to provide educational programs and trainings to diverse populations in the community and schools in the Lehigh Valley. This is a Full Time, 40-hour position based out of our Allentown, PA office. Excellent public speaking and written communication skills required. Experience educating or working with middle and high school age students is a plus. Travel to schools in the Lehigh and Northampton County area will be required to deliver educational programs to Elementary, High School and Colleges in the area. This position reports to the Outreach Supervisor.

Responsibilities and Duties:

- Position requires contact with children and teachers; ability to conduct oneself professionally and deliver programs representing our agency.
- Duties also include hotline and on-call crisis response for victims of crime on a rotating basis.
- Must have the ability to work independently.
- Occasional evening and weekends required, with flexible scheduling.

Qualifications:

- BA/BS Degree in human service-related field required (Psychology, Social Work, Education, etc.)
- Excellent public speaking and writing skills
- Bilingual in Spanish and English, preferred
- Experience, specific education, or training in the field is necessary
- Exhibits compassion and an understanding of the impacts of violence on individuals
- Has necessary skills to provide clients with crisis intervention and support
- Ability to meet requirements necessary to provide on-call coverage of 24-hour hotline. Such provisions include:
 - Telephone access
 - Reliable Transportation
 - When accompaniment is requested, must be within one hour of travel time to all hospitals and/or police stations within Lehigh and Northampton Counties

What We Offer You:

- Competitive salary
- Health, Dental, Life and LTD insurance (1st of the month after 60 days employment)
- Generous vacation, sick and personal time off
- 12 major holidays paid
- Paid hour break
- 403B Plan Enrollment and Employer Contribution after 1 year of full-time employment

*Successful applicants must be able to provide current PA State Police Criminal Clearance, FBI Criminal Clearance/Fingerprinting, and Child Abuse History Clearance. *

****RESUMES WITHOUT A COVER LETTER WILL NOT BE CONSIDERED****

Job Type: Full-time

Salary: \$31,800.00 /year