

Position: Bilingual Outreach Educator

Job Type: Full-time & Non-exempt

About Us: Crime Victims Council of the Lehigh Valley is a leading victim service agency dedicated to providing support and assistance to individuals affected by various forms of violence, abuse, and trauma. Our mission is to promote healing, prevent future victimization, and empower individuals to lead safe, fulfilling lives. We are committed to a world free from violence and are seeking a passionate Bilingual Outreach Educator to join our collaborative prevention team.

Summary: The Bilingual Outreach Educator will play a vital role in our organization by developing and implementing prevention programs aimed at reducing the incidence of crime and victimization within our community. This position requires fluency in both English and Spanish to effectively engage with diverse populations. The Bilingual Outreach Educator is responsible for coordinating and implementing prevention programming in settings such as, but not limited to, community centers, businesses, schools, and other agencies. This position requires flexible availability due to the nature of programming and events; some weekends and nights are required.

Qualifications:

- Bachelor's Degree or related experience required
- Fluency in English and Spanish
- Demonstrated ability to provide support services to victims of crime
- Public speaking and group facilitation skills
- Excellent bilingual verbal and written communication skills
- Commitment to creating a safe and inclusive space for all participants
- Exhibits compassion and understanding of the impacts of interpersonal violence on individuals and families
- Demonstrates cultural humility, an understanding of systems of oppression, and a commitment to personal growth in skills and attitudes that promote equality and inclusion
- Demonstrated ability to create and maintain collaborative relationships with coworkers, key stakeholders, and outside entities
- Successful completion of the sexual assault counselor training provided by CVC
- Must be able to provide FBI Criminal Clearance, PA State Police Criminal Clearance, and Child Abuse History Clearance
- Valid driver's license and working vehicle required

Core Responsibilities:

- Assists in the daily operation and maintenance of the Outreach Department
 - Develop and implement evidence-based prevention programs and workshops.
 - Conduct community outreach and prevention programming in English and Spanish to primarily K-12 schools with some additional organizations including businesses, senior centers, and other agencies.

- Foster open and respectful dialogues around topics related to violence prevention, healthy relationships, consent, and the impact of gender-based violence.
- Continuously assess the effectiveness of prevention programs and adapt content as needed.
- Maintain accurate records and data related to program outcomes and content engagement.
- Stay up to date with current research and best practices in the field of violence prevention.
- Attend community wide events such as volunteer fairs, community nights, senior expos, etc.
- Act as Outreach liaison for the CVC Hispanic Outreach Committee
- Collaborate with schools, community organizations, and other stakeholders to reach a wider audience and facilitate partnerships for violence prevention initiatives.
 - Positively represents CVC in the community on coalitions and task forces
- Participates in on-going services to clients such as crisis intervention, hospital, police, and court accompaniment, and advocacy services
- Provide support and resources to individuals in both English and Spanish, ensuring effective communication and understanding of prevention strategies.
- Helps to maintain 24-hour hotline coverage
- Contributes, with intention, to a positive and supportive agency culture based on care, trust, and our shared values
- Assists and participates in agency events and activities
- Other duties as assigned

What We Offer:

- Competitive Salary
- Comprehensive benefits package including health, dental, life, and LTD insurance (1st of the month after 60 days of employment)
- Generous vacation and sick time
- 12 major holidays paid
- Paid hour lunch break
- 403B Plan Enrollment and Employer Contribution after 1 year of full-time employment
- Professional development opportunities
- A fulfilling role in contributing to a violence-free community

Join our dedicated team and be part of the mission to create a safer, more inclusive society for our young people. Your work as an Outreach Educator will make a meaningful impact in the lives of youth and contribute to a future free from violence.

CVC is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences, including those from marginalized communities. We are committed to creating an inclusive and diverse work environment.